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January 24, 2013

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

RE: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
EXECUTE AMENDMENT NUMBER 2 TO MASTER AGREEMENT
WORK ORDER NUMBER PH-001418-W1 WITH MANPOWER, INC.
FOR TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010, to execute amendments to temporary personnel services Work Orders that extend the term, rollover unspent funds, and/or increase or decrease each Work Order maximum obligation in an amount not to exceed \$399,999 annually, subject to review and approval by County Counsel, and notification to your Board.

Under this authority, I will execute Amendment Number 2 to Master Agreement Work Order (MAWO) Number PH-001418-W1 with Manpower, Inc. in the amount of \$76,219 for the term of February 1, 2013 through January 31, 2014, 100 percent offset by funding from the de Beaumont Foundation.

The Amendment will extend the term of service and provide additional funding for the Program Coordinator, effective February 1, 2013 through January 31, 2014, to continue to support the overall program management and coordination of the Epidemiology (Epi) Scholars Program. The Epi Scholars Program, originally developed by the New York City Department of Health and Mental Hygiene (NYC DOHMH), provides a training and professional development opportunity for graduate students in epidemiology to conduct research on health disparities in topics such as diabetes, health care access, homeless health, immigrant health, tobacco usage, and substance abuse. All selected scholars will complete their research studies during the grant term of February 1, 2013 through January 31, 2014, which will allow for opportunities to synchronize leadership development, training, and research-sharing information sessions with the NYC DOHMH, and the Departments of Public Health for Seattle and King County, and create a common awareness of a unified Epi Scholars Program.

Each Supervisor
January 24, 2013
Page 2

County Counsel has reviewed and approved Amendment Number 2 to MAWO PH-001418-W1 as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:cm:ev
#02467

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors